Room Rental Information

GLOBAL INNOVATION EXCHANGE

STEVE BALLMER BUILDING
12280 NE DISTRICT WAY, BELLEVUE, WA 98005
www.gixnetwork.org | gixevent@uw.edu | 206-897-9019
ROOM 143  CAPACITY: 10
Conference room with one monitor, a camera for live stream, Polycom telephone system, and a dry-erase wall.
STANDARD RATE: $80/HR  WEEKEND RATE: $95/HR

ROOM 145  CAPACITY: 20
Conference room with two monitors, a camera for live stream, Polycom telephone system, and a dry-erase wall.
STANDARD RATE: $100/HR  WEEKEND RATE: $115/HR

ROOM 230  CAPACITY: 72
Classroom with 70 desks in pods of four, two monitors and one 84” Surface Hub, a dry-erase wall, and white boards.
STANDARD RATE: $160/HR  WEEKEND RATE: $185/HR

ROOM 127  CAPACITY: 70
Classroom with moveable rectangular tables, a projector with screen, a microphone, white board, and a presentation desk.
STANDARD RATE: $160/HR  WEEKEND RATE: $185/HR

ROOM 146  CAPACITY: 72
Classroom with eight round tables and seating for 56, eight monitors, a camera for live stream, four white boards, and a presentation desk.
STANDARD RATE: $160/HR  WEEKEND RATE: $185/HR

ROOM 231  CAPACITY: 125
Event space designed for a large meeting, workshop, presentation, or panel discussion, with two monitors, one projector with screen, a microphone, a dry-erase wall, and whiteboards.
STANDARD RATE: $220/HR  WEEKEND RATE: $235/HR
GIX COMMONS  CAPACITY: 210

Event space equipped with a lectern, projector, two screens, a camera for live stream, and option for handheld or lapel microphones. Furniture may be reconfigured – please inquire for details.

STANDARD RATE: $260/HR   WEEKEND RATE: $300/HR

ADDITIONAL INFORMATION

• All rooms are equipped with an audio visual system.
• Renters must notify GIX if food or beverages will be served at the event.
• There is a 2-hour minimum for all room rentals.
• The weekend rate will be applied for any events that take place on Saturday or Sunday, or before 8:30 a.m. or after 6 p.m. Monday-Friday.

• The following additional fees may be applied:
  – $65 cleaning fee for trash or messes left after events. To avoid this fee, please be sure to clean up after your event and dispose of garbage in the appropriate receptacles that have been provided.
  – $170 janitorial fee for events with catering that take place on a Friday or Saturday.